

Report for February 2022

Staff health issues continue to impact scheduling shifts on the circulation desk. The Wednesday 3-5pm and Friday 11:15am-4:15pm are now being covered by the regularly assigned employee; however, I continue to cover the Tuesday and Thursday 3-5 pm shifts. Also, several of us have health issues that require doctor appointments and it is not possible to schedule them all outside of our assigned shift times because of the limited access to health care due to the pandemic.

We are very grateful to Library Board members Janet Griffiths (and her husband) and Judy Morgan for assisting in clearing out discarded nonfiction books and discarded magazine issues. They carted books to the Oneida-Herkimer Solid Waste Authority in their personal vehicles. Judy took the discarded magazines to a nursing home and they were happy to get them.

Janet Griffiths and I presented the budget proposal that was approved at the last Library Board meeting to the Village at a budget hearing. The major increase we are asking for is more staff to be able to have robust programming at the library, based on community need and wishes. We will find out before the beginning of the Village fiscal year on June 1 what has been approved. We also continued previous discussions with the Mayor and Village board members on getting Library and other grants to replace the Library HVAC units.

Our treasurer, Paulette Salamy, and I filled out and I submitted our required Annual Report to New York State. Mid-York staff will review it before it goes to the State.

The Village appointed Elaha Noori to our board, beginning March 1, 2022. Please welcome her!

We have a lot more COVID-19 at home test kits to distribute as we got a box of 90 from the Village.

We received a good supply of New York State tax forms, but, as usual, no IRS forms; however, several Mid-York libraries that get them are sharing the basic instructions and forms booklet with us.

February 2022 Statistics: the library was open for 19 weekdays and 4 Saturdays. (1 snowday)

Circulation: AV (CDs, DVDs): 109 BOOKS: 579 MAGAZINES: 11 Total: 699	Circulation: UTICA-CITY: 199 NYMLS-WHIT: 136 NYMLS-NHAR: 47 NHARTF-TN: 97 YORKVLE-VL: 80 WHTSBR-VL: 43 Other: 97	Public computer use: Total logins: 91 Unique: 39 Guest: 14 PC usage: 33 Chrome usage: 67	Meeting room activity: none
Overdrive: not yet available ebook checkouts audiobook checkouts: magazine checkouts: patrons: , new			Wireless usage: 24 sessions Website: 286 sessions, 394 page views

Respectfully submitted,
Diane Berry

Cumulative statistics for up to 18 months 2021/22

month	circulation	Public computer usage	Overdrive ebook / audiobook / magazines	wireless usage	website sessions/ page views
Jan 2021	726	85	128 / 92	20	294 / 407
Feb 2021	813	115	144 / 75 / 4	23	301 / 396
Mar 2021	830	154	147 / 98 / 8	41	351 / 415
Apr 2021	766	161	118 / 82 / 12	31	352 / 428
May 2021	822	122	113 / 76 / 4	48	333 / 425
Jun 2021	880	108	125 / 50 / 0	66	319 / 457
Jul 2021	973	151	119 / 77 / 0	47	363 / 532
Aug 2021	919	120	144 / 95 / 64	34	328 / 442
Sep 2021	813	136	99 / 70 / 4	34	321 / 433
Oct 2021	811	106	106 / 73 / 2	27	352 / 430
Nov 2021	787	113	128 / 92 / 0	25	284 / 364
Dec 2021	800	117	100/97/3	32	325 / 453
Jan 2022	860	122	104 / 103 / 2	39	328 / 431
Feb 2022	699	91	Not yet available	24	286 / 394

Notes:

Before the pandemic circulation was consistently just over 1,000 most months.