

draft

Report for January 2022

Staff health issues have been resolved except for the shifts Monday-Thursday 3-5pm and Friday 11:15am-4:15pm. We have been able to cover those shifts.

Our treasurer, Paulette, and I worked on a budget proposal for the June 1, 2022- May 31, 2023 village fiscal year. The Library board needs to approve the budget proposal and present it to the Village board at the budget hearing for the library on Tuesday, February 22 at 7 pm.

I spoke with ElahaNoori, who said she would be honored to serve as a library board member. She and her husband and young children live in New York Mills. She works at HCCC in the IT Department. Several years ago I met her in the library and found her to be very personable. I suggest the board recommend her to the Village to begin as of March 2022.

The portal has opened for the library annual report to New York State. I will begin the non-financial parts this week. Paulette has done a lot of work on the financial part by making sense of the pile of paperwork from 2021 and we will input the data together. The deadline to submit to Mid-York is Tuesday February 22, 2022 at 8:30AM. They then review it and it gets submitted to the State.

Mid-York libraries in Oneida County, including ours, volunteered to be part of the distribution of COVID-19 at home test kits that the County received in January to distribute free to the public. The only constraints were to give out only to people who showed up in person and one per person. The first batch of kits went very quickly, in 3.5 hours and the second batch is going more slowly. The kits are also being distributed at different places such as Griffiss. People appreciate the variety of places to pick up, especially those who walk or use public transportation.

January 2022 Statistics: the library was open for 20 weekdays and 4 Saturdays.

Circulation: AV (CDs, DVDs): 199 BOOKS: 657 MAGAZINES: 7 Total: 863	Circulation: UTICA-CITY: 241 NYMLS-WHIT: 184 NYMLS-NHAR: 68 NHARTF-TN: 110 YORKVLE-VL: 79 WHTSBR-VL: 61 Other: 120	Public computer use: Total logins: Unique: Guest: PC usage: 42 Chrome usage: 80	Meeting room activity: none
Overdrive: not yet available ebook checkouts audiobook checkouts: magazine checkouts: patrons:			Wireless usage: 39 sessions Website: 328sessions, 431 page views

Respectfully submitted,
Diane Berry

Cumulative statistics for up to 18 months 2021/22

month	circulation	Public computer usage	Overdrive ebook / audiobook / magazines	wireless usage	website sessions/ page views
Jan 2021	726	85	128 / 92	20	294 / 407
Feb 2021	813	115	144 / 75 / 4	23	301 / 396
Mar 2021	830	154	147 / 98 / 8	41	351 / 415
Apr 2021	766	161	118 / 82 / 12	31	352 / 428
May 2021	822	122	113 / 76 / 4	48	333 / 425
Jun 2021	880	108	125 / 50 / 0	66	319 / 457
Jul 2021	973	151	119 / 77 / 0	47	363 / 532
Aug 2021	919	120	144 / 95 / 64	34	328 / 442
Sep 2021	813	136	99 / 70 / 4	34	321 / 433
Oct 2021	811	106	106 / 73 / 2	27	352 / 430
Nov 2021	787	113	128/92/0	25	284 / 364
Dec 2021	800	117	100/97/3	32	325 / 453
Jan 2022	860	122	Not yet available	39	328 / 431

Notes:

Before the pandemic circulation was consistently just over 1,000.