

Report for December 2021

Health issues are causing staff shortages, but we have been able to stay open. Susan and Aileen have stepped up by taking extra shifts. Currently Mihee is still out indefinitely. Tracy and Sophia are out for the near future. Susan, Aileen and I are covering their shifts and their tasks.

There several projects that will be on hold until we are back to full staffing:

- Setting up the kitchen area with a desk, computer and camera for telemedicine (grant funded.)
- Reconfiguring the desks in the public computer area to get one more computer in service (grant funded.)
- Reviewing compliance with minimum standards.
- Weeding project.

Two major activities usually begin in January for public libraries in NYS: the annual report and planning for the summer reading program. Usually the annual report is due to Mid-York sometime in early February.

Old business:

- We still need 1 more trustees to have a full board.

December 2021 Statistics: the library was open for 21 weekdays and 3 Saturdays.

Circulation: AV (CDs, DVDs): 148 BOOKS: 644 MAGAZINES: 8 Total: 800	Circulation: UTICA-CITY: 227 NYMLS-WHIT: 221 NYMLS-NHAR: 53 NHARTF-TN: 91 YORKVLE-VL: 74 WHTSBR-VL: 33 Other: 101	Public computer use: Total logins: 117 Unique: 48 Guest: 21 PC usage: 47 Chrome usage: 106	Meeting room activity: none
Overdrive: ebook checkouts 100: audiobook checkouts: 97 magazine checkouts: 3 patrons: 24			Wireless usage: 32 sessions Website: 325 sessions, 453 page views

Respectfully submitted,
Diane Berry

Cumulative statistics 2021

month	circulation	Public computer usage	Overdrive ebook / audiobook / magazines	wireless usage	website sessions/ page views
Jan	726	85	128 / 92	20	294 / 407
Feb	813	115	144 / 75 / 4	23	301 / 396
Mar	830	154	147 / 98 / 8	41	351 / 415
Apr	766	161	118 / 82 / 12	31	352 / 428
May	822	122	113 / 76 / 4	48	333 / 425
Jun	880	108	125 / 50 / 0	66	319 / 457
Jul	973	151	119 / 77 / 0	47	363 / 532
Aug	919	120	144 / 95 / 64	34	328 / 442
Sep	813	136	99 / 70 / 4	34	321 / 433
Oct	811	106	106 / 73 / 2	27	352 / 430
Nov	787	113	128/92/0	25	284 / 364
Dec	800	117	100/97/3	32	325 / 453

Notes:

Before the pandemic circulation was consistently just over 1,000.